

# **MIDDLETOWN POLICE DEPARTMENT EMPLOYMENT APPLICATION**



**Return completed application to:**

**Town of Middletown  
Attention: Human Resources  
19 W. Green St.  
Middletown, DE 19709  
Human Resources Office  
(302) 378-2711 Ext. 230  
[www.middletownpd.us](http://www.middletownpd.us)**

**NOTICE: Applications must be typewritten or clearly printed in ink. Applications that are not complete and legible will not be considered. Use additional sheet(s) if the allotted space is insufficient for a complete answer. If a question is not applicable, mark it "N/A".**

**The Middletown Police Department is an Equal  
Opportunity/Affirmative Action Employer**

**MIDDLETOWN POLICE DEPARTMENT  
EMPLOYMENT APPLICATION**

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Position Applied For: \_\_\_ Certified Officer \_\_\_ Recruit \_\_\_ Seasonal \_\_\_ Other  
*(Check One Only)*

Name: \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Last First MI Nickname Maiden

Mailing Address: \_\_\_\_\_  
Street Address  
\_\_\_\_\_  
City State Zip County (if in DE)

Residence Address: (if different) \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_ Pager Number (\_\_\_\_) \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ E-mail Address \_\_\_\_\_

Drivers License \_\_\_\_\_ / \_\_\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
State Number

**Current Employer(s)** \_\_\_\_\_ Position \_\_\_\_\_  
\_\_\_\_\_ Position \_\_\_\_\_

**Education:** Check highest block applicable

30 Credits  60 Credits  AA Degree  Bachelor's Degree  Master's Degree

College: \_\_\_\_\_ From \_\_\_\_ To \_\_\_\_ Total Credits or Degree \_\_\_\_\_

College: \_\_\_\_\_ From \_\_\_\_ To \_\_\_\_ Total Credits or Degree \_\_\_\_\_

Major(s): \_\_\_\_\_

**Police experience:**  None  Full-time  Part-time  Seasonal  Military Police

Department: \_\_\_\_\_ Length of employment: \_\_\_\_\_

Position: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

**Armed Forces:**  Yes  Active Duty Length of service: \_\_\_\_\_

No  Reserve Length of service: \_\_\_\_\_

Branch: \_\_\_\_\_ Honorable Discharge:  Yes  No  N/A

Have you ever applied for employment with the Middletown Police Department?

- No  
 Yes If yes, when? \_\_\_\_\_

**In order to determine if you satisfy the minimum qualifications for the position of Police Officer, please answer the following questions:**

**Check One**

I am a U.S. citizen - If naturalized: \_\_\_\_\_  TRUE  FALSE  
(Date) (Country of Origin)

I have a high school diploma or GED.  TRUE  FALSE

I have at least 60 semester credit hours from an accredited college,  TRUE  FALSE  
**Or**, 30 college credits and two years active duty military service,  
With an Honorable Discharge.  
**Or**, 30 college credits and have served at least two years as a  
full-time, Delaware-certified, police officer.

I have a valid driver's license and at least one year driving experience.  TRUE  FALSE

I have a visual acuity no worse than 20/40,  TRUE  FALSE  
**Or**, it is 20/40, but correctable to 20/20 with glasses or contacts,  
**Or**, it is no worse than 20/100, correctable to 20/20 with soft contact lenses.

I have **not** had a DUI conviction within the past 5 years.  TRUE  FALSE

I have **not** had my driver's license suspended or revoked  
within the past 3 years.  TRUE  FALSE

I have **never** been convicted of a felony.  TRUE  FALSE

I have **not** used an illegal drug within the past two years.  TRUE  FALSE

I have **never** taken a hallucinogenic drug.  
(E.g. LSD, mushrooms, PCP, ecstasy).  TRUE  FALSE

I **understand** that all criminal arrests must be pardoned (if convicted)  
Or expunged (if not found guilty, dismissed, or nolle pros.) prior to applying.  TRUE  FALSE

I have reviewed the minimum qualifications for the position of TRUE FALSE  
Police Officer and certify that to the best of my knowledge,  
I meet the requirements.

**IN ORDER TO BE ELIGIBLE, ALL RESPONSES TO THE ABOVE  
QUESTIONS MUST BE TRUTHFULLY ANSWERED.**

**Please read carefully before signing and dating below**

*I hereby certify that the answers given by me to the previous questions in this application, and the statements made by me, are in full and true to the best of my knowledge and belief. I understand that any false information, omissions, or misrepresentation of facts in this application, or during the testing and selection process, may be cause for rejection of my application or discharge at any time during my employment. Employment with the Middletown Police Department is at the will of the employer. No offer of employment, benefit, or statement of work conditions, rules or regulations should be construed or otherwise interpreted as an implied contract for continuing employment. I hereby authorize release of any information pertaining to potential employment as a Middletown Police Officer and agree to hold harmless any individual, business, or association, who in good faith, provides information including but not limited to matters concerning employment, education, criminal activity, personality and character traits, financial matters, associations and relationships, and behavioral background. In the event that I receive a conditional offer of employment, the above statement shall also pertain to matters including medical and psychological factors. I further authorize the Middletown Police Department to utilize or release any information obtained during the employment process at its discretion, not only for employment purposes but also for normal police activity and operations including criminal investigation.*

**Signature of Applicant** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Date** \_\_\_\_\_

**CENSUS INFORMATION:** (for confidential departmental use)

What prompted you to apply for position with the Middletown Police Department?

- Recruitment  Newspaper \_\_\_\_\_  
 Family / Friend \_\_\_\_\_  Internet \_\_\_\_\_  
 Trooper/Police Officer (Name, if known) \_\_\_\_\_  
 Radio  Other \_\_\_\_\_

How did you obtain this application?

- MPD Headquarters  
 Town Hall  
 Mail  
 Job Fair If so, location? \_\_\_\_\_  
 Other \_\_\_\_\_

Federal Equal Opportunity Guidelines authorizes asking candidates to **voluntarily** submit information on their ethnic background and gender. **This information will be used for statistical purposes only.**

**Sex**  Male

Female

**Ethnic Background**  Caucasian  Native American  Black  
 Pacific Islander  Hispanic  Asian  
 Other \_\_\_\_\_  Unknown

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